



June Jordan School for Equity

community · social justice · independent thinkers

September, 2006

Dear Community Organization:

The June Jordan School for Equity is seeking mentors for our **Community Action Internship** program next year. JJSE is a two-year-old small, academically rigorous, high school within the SFUSD. We are committed to offering a college prep education to underserved youth through the lenses of community, independent thinking, and social justice. An essential part of our mission is giving youth a real-world experience of the range of organizations that are making San Francisco a healthy, just, and livable city.

Senior Institute is designed as a stepping stone to the adult world, including college courses, internship experience, and eventually, a youth-led Community Action Project. We are hoping to offer students a broad range of non-profits and local businesses to choose from. The Community Action Internship program is designed to give students a concentrated amount of time at your site so that they can go deeper into project work, as well as helping with day-to-day tasks like filing and phone answering. Ideally, interns would be responsible for completing small tasks on their own, as well as assisting staff members with larger projects over a few weeks.

Each site can be paired with 1-3 interns, depending on your site's needs. In order to ensure that there is a good fit between your organization and the student, we recommend that you meet with a potential intern in the first few weeks of the year to see if they will work out well for your needs. The Community Action Internship Program will run **Wednesday afternoons** from **September 13th – May 16th**, with the option to mentor an intern for a semester or for the full year.

If any of the staff at your site would like know more about hosting a JJSE intern, please contact me, Savannah Shange, at 415.452.4922, or via cellular at 510.459.3465. You can also email me at teachersavannah@yahoo.com.

Thank you for sharing this partnership opportunity with your staff members, and we look forward to working with you as we help San Francisco youth grow – together!

Sincerely,

Savannah Shange
Community Action Coordinator

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